

Awning and Projecting Sign Requirements for Building Review

The applicant is responsible for verifying and accurately depicting all information. The City may require additional information as needed. If you have any questions concerning the application submittal, please visit or call Mark Monaghan, Plans Facilitator, (828-259-5668) between 8 a.m. and 4:30 p.m., Monday through Friday.

Building plan review is required for:

1. Projecting signs with an area greater than 30 square feet and/or a weight greater than 250 pounds.

If the area is greater than 50 square feet and/or the weight greater than 400 pounds, provide structural calculations sealed by NC Licensed Engineer or architect.
2. Awning or canopy signs. If the height is greater than 4 feet, provide structural Plan details from a NC Licensed Engineer or architect. *** *Height is measured at the attachment to the structure from the bottom edge of the structural frame to canopy top.*

Please provide the following information for signs requiring Plan Review:

- Dimensions of the sign and structural supports
- Elevation of the sign above grade and with respect to the roof
- Weight of the sign (including frames, etc.)
- All materials of structural members and connections
- Existing building support structure (i.e., the building structure that is supporting the sign)
- Size, spacing, and number of all fasteners (lags, nails, welds, etc.). Minimum size is 3/8 inch for attachment bolts to structure.

Note: Consult Appendix H in the NCBC for additional information.

4/28/08